

**HSC Pension Service**  
**Waterside House, 75 Duke Street,**  
**LONDONDERRY BT47 6FP**  
Telephone: 028 7131 9111  
Fax: 028 7131 9144  
Web Site: [www.hscpensions.hscni.net](http://www.hscpensions.hscni.net)  
Email: [hscpensions@hscni.net](mailto:hscpensions@hscni.net)

National Insurance No:

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Application for Payment of a Death Gratuity to Personal Representative(s)  
Death on Pension or Death on Preservation of Benefits

**This form should only be used by personal representative(s) applying for payment of a death gratuity in circumstances where the deceased does not have a spouse or partner.**

**If a Death Nomination form has not been received and the payment is over £5,000, a grant of Probate or Letters of Administration will be required.**

Full name of deceased  
(In BLOCK CAPITALS)

Date of Death  /  /

Date of Birth  /  /

Status: Married  Single  Widowed  Divorced  Civil-partner   
Dissolved CP  Survivor CP

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**Death Gratuity Payable**

Full name of ALL Personal Representative(s)  
(In BLOCK CAPITALS)

(i)

(ii)

(iii)

Addresses of ALL Personal Representative(s)  
(In BLOCK CAPITALS)

(i)

(ii)

(iii)

If you require more space please use a separate sheet of paper.

Payments will be made directly to a bank or building society in the UK, please give the following information:

Name of Account Holder

Sort code   Account No

Name and address of bank or building society

Building Society Roll Number

**Declaration**

**I declare** that the information I have given on this form is correct and complete to the best of my knowledge and belief. If I become aware of any change in the information given on the form, or any new information relevant to the form, after I have sent it, I hereby agree to notify the Scheme Administrator of those changes at the earliest possible opportunity.

**I am** the legal personal representative(s) of the deceased.

I/We the undersigned apply for payment of the death gratuity.

Signature of ALL (i)

Personal Representative(s) (ii)

(iii)

Date  /  /

**Please forward a copy of the death/coroner's certificate.**

If you require more space please use a separate sheet of paper.