



Department of
**Health, Social Services
and Public Safety**

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AN ROINN

**Sláinte, Seirbhísí Sóisialta
agus Sábháilteachta Poiblí**

MÁNYSTRÍE O

**Poustie, Resydènter Heisin
an Fowk Siccar**

Registered Pharmacies
Registered Pharmacists
HSCB – Asst Director - Pharmacy & Medicines Mgt
Registrar Pharmaceutical Society NI
Chief Executive PCC
President UCA

**From: Head of Inspection and Investigation
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Date: 1 March 2010

Dear Colleague,

CONTROLLED DRUGS: PRIVATE PRESCRIPTIONS (PCD1 FORMS) AND PRIVATE REQUISITIONS

As you are aware, The Controlled Drugs (Supervision of Management and Use) Regulations (Northern Ireland) 2009 came into operation on 1 October 2009. These regulations require that appropriate arrangements are in place for monitoring and auditing the management and use of controlled drugs.

To support these improved governance requirements, the Business Services Organisation (BSO) will in future process, for information purposes only, all private prescriptions (PCD1 forms) and all requisitions for controlled drugs. Although the vast majority of controlled drug stock will be requested by practitioners on HS21S forms, it is recognised that a small number of private supplies are made against requisitions written by practitioners or licence holders. This includes medical practitioners working in private practice, persons operating a licensed private hospital or clinic and those private paramedics who are licensed to use controlled drugs. PCD1 forms are issued to individual practitioners by the BSO and are required to be used for all private prescribing of S2 and S3 controlled drugs.

From 1st April 2010 PCD1 forms and all such requisitions must be submitted by community pharmacies to BSO using the modified HS30. This form has been revised to accommodate these new arrangements and a copy is enclosed for your information.

1. PCD1 details should be entered in the prescription book and the form endorsed appropriately. An entry must also be made in the controlled drugs register when the PCD1 is for a S2 controlled drug.

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2. Details of private requisitions for S2 controlled drugs should be entered in the prescription book, and must be entered in the controlled drugs register. The requisitions must be indelibly endorsed with name and address of the pharmacy.

It should be noted that requisitions written by veterinary practitioners must not be submitted to BSO (these requisitions should be retained as before at the pharmacy and drawn to the attention of the pharmacy inspectors).

The new procedures will encourage continuing good practice in the management of controlled drugs and will help the timely monitoring of private requests for controlled drugs.

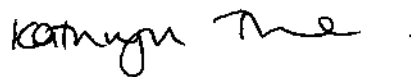
If you have any queries, regarding these matters, please contact either:

Joe Gault (028 9052 0768 joe.gault@dhsspsni.gov.uk) or Tony Wallace (028 9052 8688 anthony.wallace@dhsspsni.gov.uk).

Yours sincerely



Dr M Mawhinney
Head of Inspection and Investigation
Enc: HS30



Mrs K Turner
Head of Professional Pharmacy Services
Business Services Organisation (BSO)