



Department of  
**Health, Social Services  
and Public Safety**

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AN ROINN

**Sláinte, Seirbhísí Sóisialta  
agus Sábháilteachta Poiblí**

MÁNNYSTRIE O

**Poustie, Resydènter Heisin  
an Fowk Siccar**

**To: Chief Executive, Medical Director,  
HR Director of each HSC Trust, HSS  
Board, Agency; Dean, HR Director  
QUB**

Date: 6<sup>th</sup> May 2008

Dear Colleagues

### **CONSULTANT CONTRACT – REGIONAL JOB PLANNING GUIDANCE**

The job planning process has been a difficult and challenging element of the 2004 consultant contract. The Department of Health, Social Services and Public Safety and the BMA (NI) have agreed regional job planning guidance. We would strongly commend this guidance to employers. It is essential that a consistent approach is adopted to the job planning process within the HSC in order to ensure fairness and transparency for both employers and consultants.

A copy of the guidance is attached.

Yours sincerely

*Diane Taylor*

**DIANE TAYLOR**  
Deputy Director of Human Resources  
Department of Health, Social Services and  
Public Safety

*Stephen Austin*

**STEPHEN AUSTIN**  
Chairman, NI Consultants  
Committee BMA (NI)