

**MINUTES OF THE MEETING OF THE INFORMATION SUB GROUP OF THE
REGIONAL STEERING GROUP ON DOMESTIC VIOLENCE**

**FRIDAY 7 MARCH 2008 AT 10.00 A.M.
Annex 7 Conference Room, Castle Buildings**

Present

Catherine Reilly	South Eastern HSC Trust (Chair)
Deirdre Teague	Women's Aid Federation
Ursula Duffy	NIO
Michael Sweeney	Domestic Violence Unit
Paul Cassidy	Domestic Violence Unit

Apologies

Eugene Mooney	NISRA
Maxine McCutcheon	MAP
Duane Farrell	Help the Aged

1. Introduction and apologies

1.1 The Chair welcomed everyone to the meeting. Apologies were noted.

2. Minutes of the meetings held on 7 December 2007

2.1 The minutes of the meeting on 7 December 2007 were agreed.

3. Matters arising

3.1 Media Campaign

The campaign tender had been awarded to Genesis Advertising who had produced some draft posters and TV ad. There were some concerns that the message should not be too soft and that the level of violence in the TV ad is appropriate. The draft TV ad was viewed by members who were content with the approach.

3.2 Resource manual

A small Group was being set up to take this matter forward. Deirdre Webb, EHSSB, had volunteered to represent nursing interests and BMA had been asked to nominate a GP member. Dr Ruth Spedding, A&E at Belfast City Hospital, was suggested as a consultant member. Membership will be followed up.

3.3 DV and Abuse Survey

Secretariat will check the position on the survey with Dr Mooney and report back at the next meeting.

4. 2008/09 Action Plan

4.1 The draft 2008/09 Action Plan had been produced following the workshop on 30 January. A second workshop will be held on 12 March at which the Plan

will be finalised with the intention of having it signed off at the RSG meeting on 1 April 2008.

5 Training Coordinator

- 5.1 Secretariat reported that a Training Coordinator had been appointed, pending a satisfactory OHS referral. Professional supervision will not be required as the coordinator does not hold a professional qualification. The coordinator will join DV Unit on 1 April 2008.

6. Collection and Management of DV Data – Deloitte report.

- 6.1 The Research Management Group had examined the draft Deloitte report and had considered that Deloitte had met the objectives of the research brief. They had been asked to take on board a few amendments and would soon present a final report.

- 6.2 The Group considered that it was not in a position to take forward the implementation of the Deloitte recommendations and it was agreed that the report be referred to RSG for consideration of how to proceed.

7. Any Other Business

- 7.1 Workshop in June – Structures

A workshop is being arranged for June to consider if the current structures (ie, RSG, sub-groups etc) are appropriate and “fit for purpose”. Further details will be circulated to members soon.

- 7.2 Inter-Ministerial Group on Domestic and Sexual Violence

The first meeting of the new Group was scheduled for 21 May 2008.

- 7.3 Helpline Report – October/December 2007

The helpline has seen a 2% increase in the number of calls over the period. The Helpline had achieved the THA recommended strike rate of 75%. The Helpline had tested an answer machine message for when lines are engaged and some callers had left messages. The number of male callers was slightly up at 2%.

- 7.4 Workplace Policies

A follow-up to the earlier survey had not yet been conducted. It will be done soon.

- 7.5. Guidance Documents

Guidance for LDVPs

This guidance was issued to LDVP chairs on 19 December 2007.

Guidance for Agencies

Guidance for Faith Communities

Both documents have been finalised and an appropriate opportunity to launch the documents was being investigated.

8. Date of next meeting

- 8.1 The next meeting will be on 6 June 2008 in Castle Buildings.