

DEPARTMENT OF HEALTH, SOCIAL SERVICES AND PUBLIC SAFETY
REVIEW OF PATHOLOGY LABORATORY SERVICES

Progress Report

As at 31 December 2003

This note provides a brief overview of key items of work undertaken during the first month of the Project.

Project Initiation:

The Project Initiation Document has been completed to final draft stage and has been made available to all interested parties including via the web-page at http://www.dhsspsni.gov.uk/hss/clinical_pathology/index.html.

Project Team:

Nominations were obtained for the Project Team and the team held its first meeting on 23 /12/02. A full schedule of project team meetings has now been agreed for the duration of the project.

Project Plan :

A detailed project plan has been drafted and is currently being transferred into a proper Gant chart using Microsoft Project.

Communication :

- A communication plan has been drafted
- Web Page is now fully operational. This will continue to be developed as the project progresses.
- A letter has been issued to senior officers in all Boards and Trusts advising staff about the review and how to make contact.

Workshop:

Arrangements have been made for a workshop to take place on 11 February and invitations have been issued to a wide cross section of stakeholders (150 sent).
Key note speaker : Dr Ian Barnes

Site Visits:

Site visits have been arranged to a number of hospital laboratory sites. The purpose of these initial visits concerns orientation for the team; fact finding in respect of the current situation; and consultation with senior personnel on the strategic issues impacting on each laboratory.