

SERVICE FRAMEWORK – RESPIRATORY HEALTH & WELLBEING

PROJECT PLAN

Context

In February 2007, DHSSPS invited the Northern Ireland Regional Respiratory Forum to develop a Service Framework for Respiratory Care. This Project comprises the second phase of the development of service frameworks for Health and Social Care Northern Ireland, cardiac care being the first phase. The Frameworks are intended to set specific, measurable standards that health and social care should meet across the patient pathway from childhood to adulthood, including end-of-life care.

Purpose of the Respiratory Service Framework

- To describe to patients, the public and the healthcare sector the standards that care provided to patients with respiratory illness should meet.
- To inform providers, commissioners and policy makers of the priority areas for improvement.
- To focus and realign resources in respiratory care to ensure that the greatest health gain is achieved within a three year period.
- To standardise evidence based respiratory care across Northern Ireland.
- Enhance public health and social wellbeing by promoting and protecting health

Project Aim

By 5th January 2008, submit to DHSSPS, a draft Service Framework for Respiratory Health & Wellbeing. The draft Framework should be ready for public consultation.

Project Objectives

1. Gather the evidence base for achievable and optimal respiratory care.

2. Secure engagement of stakeholders, particularly service users and providers, across primary, community and secondary care.
3. Involve stakeholders in the process of developing the service framework through workshops, meetings and other methods.
4. Using a care pathway template, develop a service framework for the following respiratory conditions
 - Pneumonia
 - Asthma
 - COPD
 - Allergic rhinitis
 - Obstructive sleep apnoea
 - Pulmonary hypertension
 - Tuberculosis
 - Cystic fibrosis
5. Propose an external quality assurance mechanism for the framework.

User/provider opportunities

1. Help deliver an equitable respiratory service across primary, community and secondary care in Northern Ireland.
2. Opportunity to decide:
 - a. what standards should be set
 - b. what outcomes should be prioritised
 - c. how outcomes should be measured

Stakeholder engagement will involve:

1. Meeting with patient groups and focus groups
2. Meeting with existing disease-specific groups of pulmonary hypertension and obstructive sleep apnoea
3. Workshops on:
 - COPD
 - Asthma
 - Pneumonia
 - Tuberculosis
 - Allergic rhinitis

- Cystic fibrosis

Project Management

Project Sponsors: Dr Michael McBride, Chief Medical Officer, DHSSPSNI
Mr A Hamilton, Deputy Secretary of Health, DHSSPSNI

Project Director: Dr M Briscoe, Director of Safety, Quality and Standards,
DHSSPSNI

Project Manager: Dr C Harper, Chair of Regional Respiratory Forum,
Consultant in Public Health Medicine, NHSSB

Project Board: Regional Respiratory Forum (Appendix 1)

Project Team: Dr Carolyn Harper, Chair Respiratory Forum
Dr Keith Rooney, Senior House Officer, Public Health
Mrs Anne-Marie Marley, Respiratory Nurse
Dr J O'Kelly, GP
Ms C McIlroy, Physiotherapist
Prof M Shields, Paediatric Respiratory Physician
Dr R Convery, Respiratory Physician
Mrs T McAlister, Senior Prescribing Advisor, SHSSB
Social worker, tbc

Project Diary

April 20th: Draft Project Plan submitted to DHSSPS

April 26th: Hold the date issued to stakeholders for June 19 & June 26
workshops

April 27th: Project Team meet:
Agree remit and membership & schedule future meetings
Agree Project Plan
Discuss available evidence base
Identify wider stakeholders
Agree format for stakeholder engagement, including workshops
Agree workshop dates
Identify facilitators for workshops
Identify external quality assurance group

- May – June: Meet with existing groups for OSA & pulmonary hypertension.
- May 4-18th: Issue workshop programme & sign-up form
- May 22th: Project team meet
- June 5th: Workshop packs agreed by Project Team & facilitators
- June 11th: Workshop packs sent out to participants
- June 14th: Meeting to brief & prepare workshop facilitators
- June 19th: Workshop 1: COPD, asthma
- June 22th: Workshop 2: Pneumonia, tuberculosis, cystic fibrosis, allergic rhinitis
- July 3rd: Project Team meet:
 - Collate feedback from Workshops
 - Discuss feedback from disease-specific groups
 - Development of Service framework strands for each condition to be delegated amongst Team.
- July 27th: Distribute draft service framework to:
 - Project Board
 - Stakeholders
 - Workshop groups
 - Disease-specific regional groups
 - Patient-representative groups
- Sept 7th: Deadline for return of draft service framework responses
- Sept 18th: Project Team Meet to review draft responses & refine framework
- Oct 2nd & 9th: Repeat workshops to review and refine draft framework
- Oct 23rd: Estimate cost projections for implementation
Refined draft distributed for final comment to project team, stakeholders and patient-representative groups.
- Nov: Complete Equality Screen and ensure compliance with Human Rights legislation
- Nov 16th: Deadline for return of second draft service framework responses
- Nov 20th: Project Team meet:
 - Collate final draft responses
 - Refine and produce final version of service framework
- Nov 30th: Submission of service framework to Project Director

Dec: Amend & finalise Framework based on Project Director comments

5th January 2008: Completed Service Framework for Respiratory & Health Wellbeing submitted to Project Sponsors.

Projected costs

- (i) Workshops (estimated workshops required = 4):
- Locum rates to cover GPs who attend = 10 GPs per workshop, £200 per GP = £2000/workshop
 - Printing costs for workshop packs = £200/workshop
 - Printing costs for draft service framework and its distribution = £200/workshop
 - Venue costs per workshop = £1400

HOTEL	ROOM HIRE	EQUIPMENT	REFRESHMENTS	LUNCH
Ross Park Hotel, Kells	£195	Free	£10.50 per person for: Tea/Coffee biscuits Tea/Coffee Finger buffet lunch	

Total estimated cost per workshop = £3800

Total estimated cost of 4 workshops = £15,200

Tasks and Timeline

TASK	MONTH								
	A	M	J	J	A	S	O	N	D
Draft Project plan submitted	X								
Obtain nominations for project team	X								
Project team meetings	X	X		X		X		X	
Secure Team & Director agreement to Project Plan	X								
Finalise wider list of stakeholders		X							
Finalise external QA group		X							
Invite stakeholders to workshop		X							
Prepare & send workshop packs			X						
Organise workshop speakers	X	X							
Secure workshop facilitators		X							
Workshops			X				X		
Pulmonary HTN group contact		X							
OSA group contact		X							
Patient focus groups contact		X	X			X	X		
Draft Service Framework				X				X	
Distribute draft to stakeholders, project team, users (patient-groups)				X				X	
Estimate cost projections for implementation							X		
Complete Equality Screen & ensure compliance with Human Rights legislation								X	
Obtain approval from Project Director and Sponsors									X
Submit Service Framework to DHSSPSNI for public consultation									X

Appendix 1:

Regional respiratory forum

Membership

Organisation/role	Name
NHSSB rep	Dr Carolyn Harper
Chest Heart & Stroke Asscn	Andrew Dougall
British Lung Foundation	Sandra Phoenix
Asthma UK	Edna Patterson
Patient rep	Mr Liam Doherty
Patient rep (parent)	Mrs Majella Kane
DHSSPS	Dr M Briscoe
DHSSPS	Dr Kathryn Booth
Chair of NHSSB group	Dr P Kelly
Chair of SHSSB Adult group	Dr D Corrigan
Chair SHSSB Paed Group	Dr Brid Farrell
Chair of EHSSB Planning group	Dr J Gingles
Chair of northern area WHSSB group	Dr John O'Kelly, GP
WHSSB representative	Dr C Hamilton
Chair of EHSSB Clinicians Forum	Dr J McMahon, BCH
Paediatric respiratory physician	Prof Michael Shields, RBHSC
Respiratory Nurse Specialist	Siobhan Bradley, Antrim Hospital
Physiotherapist	Ms Cathy McIlroy
Practice nurse	Sheelagh Kelly (Coagh)
Ulster Thoracic Society	Dr Rory Convery, CAH
University of Ulster	Brenda O'Neill, Physiotherapy Lecturer
Queen's University	Prof Stuart Elborn
Chair Resp Nurse Forum	Anne Marie Marley
Chair Physiotherapy Managers	Lynne McCartney, BCH
Community Pharmacy	Teresa McAllister
Practice Nurse Forum	Carol McGrath, Nurse Practitioner, Lodge Health

